### INSPECTION AND RECORDS

A. The facility will be under observation by employees each business day. Items to be observed daily include tanks, drum storage, piping, valves, pumps, drains, berms, sumps, fences, warning signs, and lighting fixtures. The purpose of the observation is to detect leaks, spills, failure, or damage to the facility. Any abnormal or irregular condition which may contribute to a spill event will be corrected on a priority basis.

#### B. WEEKLY INSPECTION

- All tanks shall be checked for signs of leakage, corrosion or external damage.
- 2. All containment berms shall be checked for signs of cracks or other damage which may allow leakage of any material spilled within the berms.
- 3. The foam fire suppression system pumps shall be run to insure they are in working order.
- 4. Any leaks or spills observed from any pipes, valves or other sources shall be noted under additional comments.

#### C. MONTHLY INSPECTION

The facility will be thoroughly inspected each week and written record prepared (See Attachment 1). This record will be kept on file for a minimum of three (3) years. The areas of inspection include the following:

## 1. CONTAINMENT AREA

- a) Accumulations of chemicals which may indicate a leak or spill.
- b) Accumulations of water which may indicate a need for transfer to the treatment process.
- c) Soundness of berms.
- d) Rubbish or vegitation that may block drains or hide accumulations of chemicals or water.

#### 2. TANKS

- a) Leakage at seams in base and walls.
- b) Evidence of tank overflows.
- c) Foundations for settling or cracking.
- d) Rust or corrosion on exterior walls.
- e) Locks for serviceability and evidence of tampering.

### 3. BARREL STORAGE AREA

- a) Leakage from barrels.
- b) Indications of potential rupture.

# 4. VALVES, PIPES AND PUMPS

- a) Leakage at fittings and glands.
- b) Proper operation of valves and pumps.
- c) Rust and corrosion.
- d) Warning signs against hazardous operation.
- e) Locks for serviceability and evidence of tampering.

#### 5. SECURITY

- a) Facility fencing for damage, holes and overall servicability to prevent unauthorized entry.
- b) Locks on gates, buildings and switch boxes for serviceability and evidence of tampering.
- c) Proper operation of facility security lighting.
- d) Rubbish or vegitation which would reduce overall visibility within the facility and from outside of the facility.

# C. REPAIRS AND CORRECTIONS

Facility conditions that may contribute to a spill event will be repaired or corrected on a priority basis.